

# ADIZES GRADUATE SCHOOL EXPERIENTIAL CREDIT REQUEST

**POLICY:** The State of California strictly limits the amount of transfer credit between schools and limits experiential credit for course work done at an institution other than an approved or accredited school. AGS can accept a total of (6) graduate credits of the first 30 credits earned in a Masters program and (3) credits of the first 30 credits required of a Doctorate. This is the total allowed for all Experiential Credit and Transfer Credit combined.

**DEFINITION:** Experiential Credit is given to the student for learning achieved outside of a traditional school setting. It may include non-credit coursework or exams taken at any type of institution, or life experience such as seminars, trainings, conferences, or workshops attended. Credit can be applied to a Certificate or Degree Program.

**ADDITIONAL LIMITS:** Experiential Credit may be applied for Adizes examinations (taken anywhere) in lieu of exams at AGS or a course in basic Adizes methodology online. Attendance at a Lecturer Training or Enhanced Phase 2 outside of AGS may be accepted for credit in AGS programs. Attendance at a Spiral Dynamics Level 1 and Level 2 Certification seminar taught by Dr. Don E. Beck may be accepted for partial credit toward a specific course. Other courses may be evaluated independently, such as Epistemology or Phase trainings.

**FEE:** A fee of \$100. is charged to the student for documentation of Experiential Credit, regardless of the credits earned.

**REFUNDS:** The Experiential Credit fee is not refundable.

**CREDIT DENIED:** If credit is denied you may appeal an instructors' decision within 60 days.

**DOCUMENTATION:** Experiential credit is documented according to State regulations when

a) the student can demonstrate (in writing) that prior learning is equivalent to AGS requirements for the course.

b) The student's submission will be evaluated by active Faculty qualified in that subject

c) Faculty shall ascertain in writing (1) that the learning is equivalent to the course requirements, and (2) how many credits can be granted for the experience. The report shall include:

- (1) what evidence the faculty relied on to determine the nature of the student's experience,
- (2) the bases for determining equivalency to a university level of learning,
- (3) that the learning demonstrated a balance of theory and practice,
- (4) the bases for determining the proper number of credits to be granted  
(15 hours of instruction equal one unit of graduate credit).

d) The Director of Academic Services shall review and approve faculty work to assure compliance with State regulations.

**EXAMPLE:** Applying credit to the AGS Certificate in Clinical Synergetic™ Organizational Management and Transformation with the goal of earning the Master Degree in Clinical Synergetic™ Organizational Management and Transformation - - students may take the following courses outside of AGS anywhere in the world at any type of institution:

|   |                              |
|---|------------------------------|
| Adizes Change Management Theory – 1.5 credits if taken at AGS |                              |
| Roles & Styles – 1.5 credits                                  | Lecturer Training- 1 credit  |
| Lifecycle Theory - 1.5 credits                                | Phase 2 Enhanced - 4 credits |

Total Experiential Credit sought: 9.5 credits

**Verification of completion** will be provided by the Association of Certified Adizes Associates & Practitioners International (ACAPI), via the Adizes Institute consultancy and its professional worldwide network.

**Applying Credit, Example:** Although the student would have earned 9.5 credits if these courses were taken at Adizes Graduate School, AGS will allow no more than 6 units of Experiential Credit of the first 30 units of credit in the Masters Degree Program with proper documentation as per regulations. Thus the student will have 16 units of credit rather than 19.5 for the Certificate.

By design, this will transfer into the Master Degree Program. To earn the Master Degree, students with the Certificate (whether 16 or 19.5 units of credit earned) will take another 18 units of credit toward the Masters Degree.

Revision Date: 6/8/16

# ADIZES GRADUATE SCHOOL EXPERIENTIAL CREDIT REQUEST: Policy

By signing this form, I agree, understand and accept the policy as stated. DATE: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student Signature: \_\_\_\_\_

**STUDENT SUBMISSION TO BE ATTACHED:** The Student must demonstrate in writing where and when the learning was acquire and that prior learning is equivalent to AGS requirements for each course.

**COURSE LIST TO BE COMPLETED BY THE STUDENT** (note: hours of instruction do not include breaks or lunch time)

| COURSE                           | DATE PASSED | INSTITUTION (print) | Hours of Instruction |
|----------------------------------|-------------|---------------------|----------------------|
| Adizes Change Mgmt Theory (exam) | _____       | _____               | _____ (23)           |
| Roles & Styles (exam)            | _____       | _____               | _____ (23)           |
| Lifecycle Theory (exam)          | _____       | _____               | _____ (23)           |
| Lecturer Training                | _____       | _____               | _____ (15)           |
| Phase 2 Enhanced                 | _____       | _____               | _____ (60)           |
| Other: _____                     | _____       | _____               | _____                |
| Other: _____                     | _____       | _____               | _____                |

**Verification by APS:** SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ EMAIL: \_\_\_\_\_ TEL: \_\_\_\_\_

| ADDITIONAL COURSE (S)             | DATE TAKEN | INSTITUTION (print) | Hours of Instruction |
|-----------------------------------|------------|---------------------|----------------------|
| Breakthrough to Prime! seminar    | _____      | _____               | _____ (20)           |
| Spiral Dynamics Level 1-2 seminar | _____      | _____               | _____ (45)           |
| Epistemology                      | _____      | _____               | _____ (75)           |
| Other: _____                      | _____      | _____               | _____                |

**AGS FACULTY VERIFICATION:** AGS faculty shall ascertain in writing separately for EACH COURSE (1) that the *learning is equivalent* to the AGS course requirements, and (2) *how many credits can be granted* for the experience based on hours of instruction provided:

- 1) How do you determine that this learning is equivalent to college or university level of learning?  
What level of college or university learning is this experience (undergraduate, Masters, Doctoral)?  
What documentation did you use to support this determination?
- 2) Does the learning demonstrate a balance of theory and practice?
- 3) How did you determine how many credits may be granted?  
How many credits do you recommend be granted?
- 4) Does the credit relate directly to the students program of study?  
Can it be applied directly to program requirements? Is it equivalent to the AGS course?

**Accepted by AGS Faculty Member:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**AGS ADMINISTRATION REVIEW**

Faculty documentation meets the requirement of California BPPE Article 2. Admissions and Academic Achievement Standards, Section 71770. Admissions Standards and Transferred Credits Policy. Reviewed and Accepted by:

AGS Administration: SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

**REGISTRAR VERIFICATION** of fee paid: DATE PAID: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

# INSTRUCTIONS FOR MAIL / FAX

**FAX TO: 805-565-0741 ATTN: REGISTRAR**

Email Registrar@Adizes.com to confirm receipt.

## **NEW STUDENTS:**

**CONTACT THE REGISTRAR TO SIGN THIS FORM ELECTRONICALLY**

**OR**

## **MAIL SIGNED ORIGINALS TO:**

**Adizes Graduate School  
ATTN: Registrar  
1212 Mark Avenue, Carpinteria, CA 93013 USA**

## ***PAYMENT INSTRUCTIONS:***

*PAYMENTS MUST BE MADE THROUGH OUR **ONLINE** SYSTEM.*

*If you require other arrangements, please contact Admissions.*

1. Go to <http://www.adizesgraduateschool.org/>
2. Click on the **Application** page
3. Follow the instructions for paying tuition and software access fees online.
4. New students also pay the \$100 administrative fee with your first course.
5. If you are enrolling in a course that includes a live seminar, you will pay tuition as usual on the Application page of our website.

## **QUESTIONS?**

**Call the Registrar at 805-565-2901 Pacific Time**